Introduction

We are so excited that you are joining us on an adventure in online learning! Edgenuity has created an inviting, interactive learning environment to help guide you towards your academic success.

Your courses contain standards-based instruction with lessons from expert, on-screen teachers and multimedia tools and resources. You will be presented with real-world applications, allowing you to build your content knowledge and essential skills, while also inspiring a deeper understanding.

Your Edgenuity account not only provides access to your coursework, it is also where you can find view your progress report, monitor your daily assignment calendar, and access additional features designed to keep you informed and in control of your own education.

This guide is intended to help you become comfortable navigating your courses and walk you through everything you need to know to be successful with your Edgenuity program, in your own time and at your own pace. Our best to you as you start this journey in your online course!
Grade Weights

To be successful in your online courses, it’s important to know how your work will be graded. Your overall grade is determined by calculating the weighted averages of your activities. Your teacher will be able to provide you with the grade weight percentages that have been assigned to your course, and you can keep track of those activity weights here.

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Courses may not include every activity listed here, so be sure to check with your teacher about which of these activities will be in your course.

Accessing Courses

1. Log in to https://learn.edgenuity.com and click the Students button. Or follow your teacher’s login instructions if they are different.

2. On the login screen:
   - Enter the username and password provided to you by your teacher.
   - Click the Log In button.
Your Home Page

1. Here you see a list of all courses assigned to you, along with your current progress and course grade.
2. Click on the title of the course to explore the course map.
3. Or, click any blue Next Activity to begin working immediately in the course.

A progress bar shows your current progress. It also displays target progress if a start and target date have been assigned to the course by your teacher. This progress bar is blue if you are on track, green if you are ahead, and red when you start to fall behind.

The course tiles will also show you the current grade in each of your courses.

The icons at the top of each tile indicate the type of Edgenuity program you are assigned:

- Courseware
- MyPath
- UpSmart

Self-Enrollment

Your teacher may allow you to self-enroll in courses. Not all students will have this option, but when your teacher allows for self-enrollment, you’ll either be able to select one or many courses from a list, or be given a specific code to enter that will automatically enroll you in a specific course.

Available Course List

1. After logging in, you will see an alert at the top of your screen. Click the plus button at the next to your name to begin.

2. Here you will see a list of courses your teach has made available to you on the left side of your screen. Click the Enroll button to automatically enroll yourself in the course.
3. The course now appears on your home page. Click the **Next Activity** button to get started on the first assignment.

**Access Code**

1. After logging in, click the **plus button** at the next to your name to begin.

2. Your teacher will need to provide you with a specific access code. Type that **code** into this box.

3. Click the **Enroll** button.

4. You will see a successful alert in green when you entered the correct code. The course now appears on your home page. Click **Next Activity** to start working on the first assignment.
Your Course Map

1. From the **Home Page**, click the **title** of the course that you would like to work on.
2. Here you see the course map displaying all activities assigned to you. The map auto loads to the next activity in the course, and you can use the course outline located to the right to see what has been assigned.
3. **Due dates** appear next to each activity if your teacher has set a target date. This helps you stay on track by completing your daily assignments.
4. Above the course outline is a downloadable **Course Report** that you can use as an assignment calendar and to track your progress and activity scores.
5. Click a **lesson title** in the blue bar to view the lesson objectives, standards, and transcripts.
6. When you complete your assigned coursework for the day, click the **Courseware** icon at the top left to navigate to another course or return to the **Home Page**.

**By default, you are required to complete activities in the order in which they are assigned—unless your teacher has enabled Free Movement, you need to complete each activity in its entirety before moving on to the next activity.**
Communication Tools

Often times a district, school, and teacher want to reach out with important information. Edgenuity also wants you to be able to reach out to your teacher and collaborate with others in your class. Let’s take a look at the three different ways this can be done.

1. **Collaboration Corner**: a discussion thread set up by an educator to allow you to interact in group discussions with other classmates.

2. **Announcements**: find information from your district or school.

3. **Email**: communicate directly with your teacher.

Courseware Learning Tools

Your online courses include a number of tools available to support your learning. You can take digital notes (eNotes), use the online glossary to view new vocabulary, and even read transcripts of the video instruction to ensure you don’t miss key information.

Many courses also have subject-specific tools available like calculators, formula sheets, and the periodic table. And if your teacher enables additional tools for you, you could have access to translate the text you see on screen into one of over 60 languages, or even have text read aloud to you. Let’s take a look at some examples.
1. Every lesson in your course gives you access to electronic notes (eNotes), an online glossary, video instruction transcripts, and a highlighter tool.

2. Open these tools by clicking the **orange plus sign** at the top right corner, found under your name.

3. Edgenuity automatically detects your screen size and adjusts to give you the best learning experience. On smaller screens, tablets, or mobile devices, you might find tabs across the top instead of the plus sign.
4. Click on any tab to see the related information:
   - **eNotes**: take notes as you are learning; your teacher may allow you to access these notes during your assessments
     Click these arrows under the eNotes tab to open and close the advanced view you see here. You’ll have access to additional formatting, an equation editor, as well as tables.
   - **Glossary**: access key vocabulary terms for your lesson and also look up unfamiliar words
   - **Transcript**: read the text of the video instruction

**Highlighter**: highlight text on the screen in various colors; these highlights do not disappear unless you choose to clear them; they will show up the next time you log into your course.

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**Learning Tools Enabled by Your Teacher**

**Read-Aloud**: highlight the text on screen and have it read aloud in English; or any of the first 5 languages that appear in the translation tool (see below). After highlighting text, hover over the read-aloud icon, then click play.

**Translation**: translate any text on screen into one of over 60 different languages; opening the transcript tab first allows you to translate the transcript into your home language too!
Subject-Specific Tools

1. **Math Courses**
   - **Calculators**: there are a number of calculators available as needed, including standard, graphing, regression, and statistics calculators; not all math courses have calculators available.
   - **Resources**: you may need access to helpful formula sheets or additional resources which are found at the bottom of the toolbar.

2. **English Language Arts Courses**
   - **Grammar Handbook**: this is your comprehensive guide to all things grammar-related located at the bottom of the toolbar.

3. **Science Courses**
   - **Calculators**: similar to Mathematics courses, you have access to calculators when they are required to complete your coursework.
   - **Periodic Table**: this tool may appear for some, but not all, science courses.
Student Reports

You have access to several reports that are helpful for staying on track to complete your coursework, view your progress, and monitor your own grades.

1. **Course Report**: provides detailed information about all activities assigned to you within a selected course. Access the Course Report by clicking the button on the top right within the **Course Map**.

The Course Report also serves as an assignment calendar. Print this report and check off each of your assignments as you work through the course!

2. **Attendance Log**: keep track of your daily activities through the attendance log, found on the Profile menu after clicking on your name in the top right corner.
3. **Progress Overview**: easily monitor your progress and grades within each course by visiting the Progress Overview report. This report is especially helpful to see how your course grade is calculated, how much work you’ve completed, and also how far along you are when your teacher assigns a target date for you.

4. **Fitness Log**: when enrolled in a fitness course, track your fitness activities- strength, cardio, and flexibility- into a log.

This icon will only appear for fitness-related courses.