

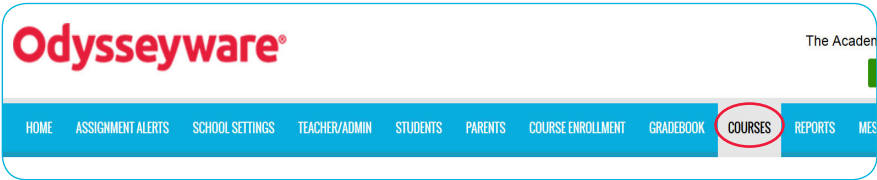


Course Customization

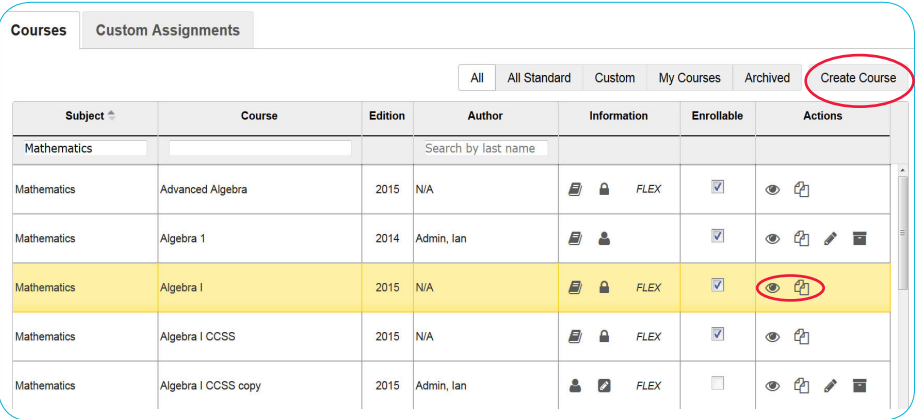
Quick Start Guide

Using the Course Customization feature, teachers can modify, create, and customize lessons, units, and courses. (Must have permissions to customize a course).

1 Click the **Courses** tab.



2 Click **Create Course** to create a NEW course - or select an existing course to modify - and click the **Copy** icon.



3 Choose a **Course Name** and **Subject**. Set the level of **editing permission** and decide if you will be using **Flex Assessments**. *Note: the decision to use Flex cannot be made beyond this point.* Click **Copy**.

Copy this course

Course Name:

Algebra 1 - Intervention

Subject:

Mathematics

Allow other teachers to edit?

No

Yes

Course Version:

Published

Enable Flex

No

Yes

Cancel

Copy

4 Make the course compatible with CRx Mode by clicking the **CRx-able** button.

Courses

Custom Assignments

Custom Course

Edits made to this course will not affect students currently enrolled in this course.

▼ Course Details

Course Name

Algebra 1 - Intervention

Subject

Mathematics

Allow other teachers to edit?

No

Yes

Flex Enabled

▼ Published Version

▼ Draft Version

Revision: 0

Edition: 2015

CRx-able

5 To change the sequence - click, drag, and drop **Unit**. Click the **Pencil** to edit unit name, **Trash Can** to remove from course, and **+** to begin content **Search**.

Create Your Course

Unit: FOUNDATIONS OF ALGEBRA

Pencil

Trash Can

Units

Search

Unit

Unit: LINEAR EQUATIONS

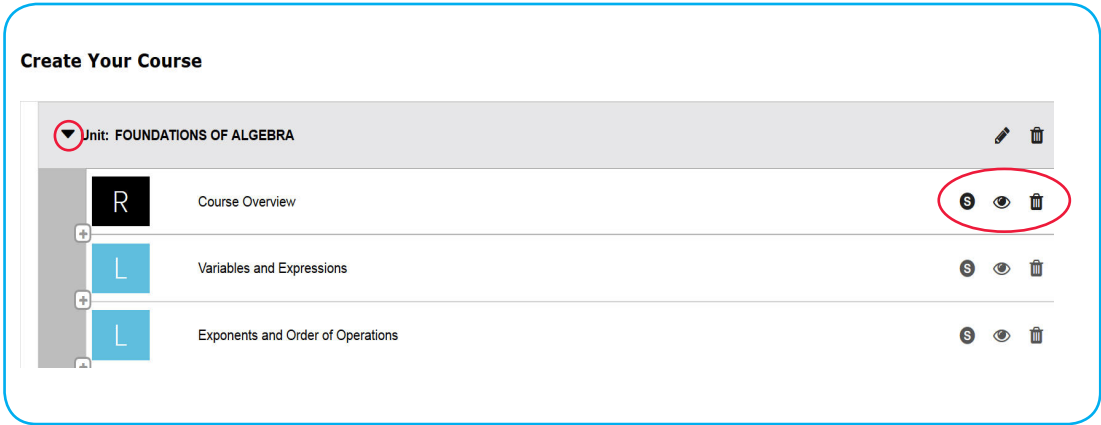
Pencil

Trash Can

+

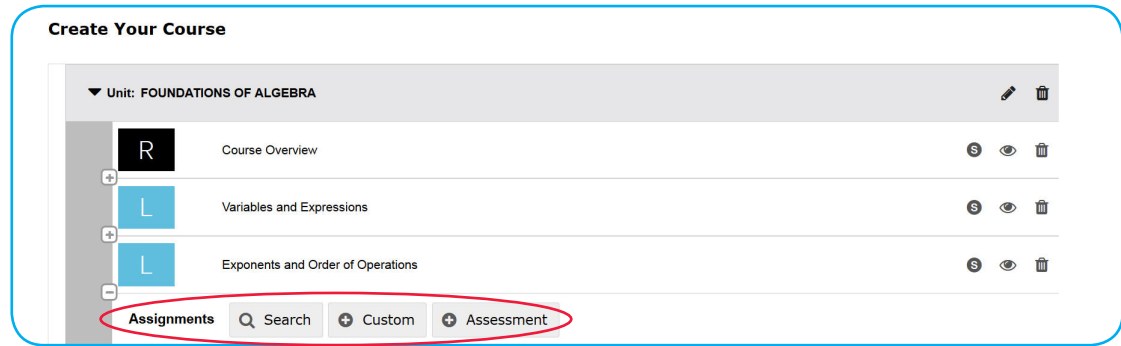
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Click the **Triangle** to open unit. Change **Unit** sequence as noted above, plus **S** to default an assignment to “skipped”, **Eye** to preview, and click **Trash Can** to remove from course.



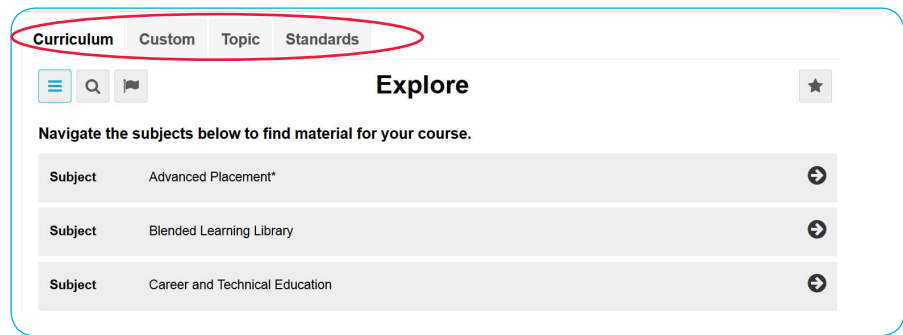
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Click the **+** sign where you would like to add an **Assignment**. **Search** for existing content, create a **Custom** lesson or project, or add a dynamically created **Assessment**.



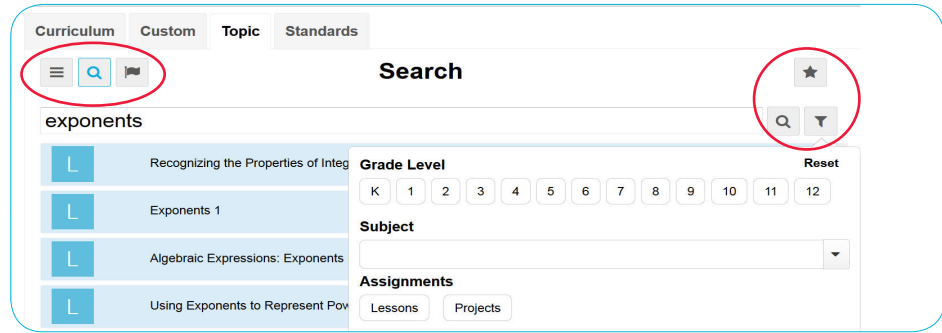
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Search **Curriculum** for any standard course, **Custom** for all content created by users on your site, or search for assignments by discipline-specific **Topics** or **Standards**.



9

In each category, you can explore and **Search**. **Bookmark** searches or **Flag** assignments for later use. Search by **Keyword**, and **Filter** by grade level, subject, lessons, or projects.



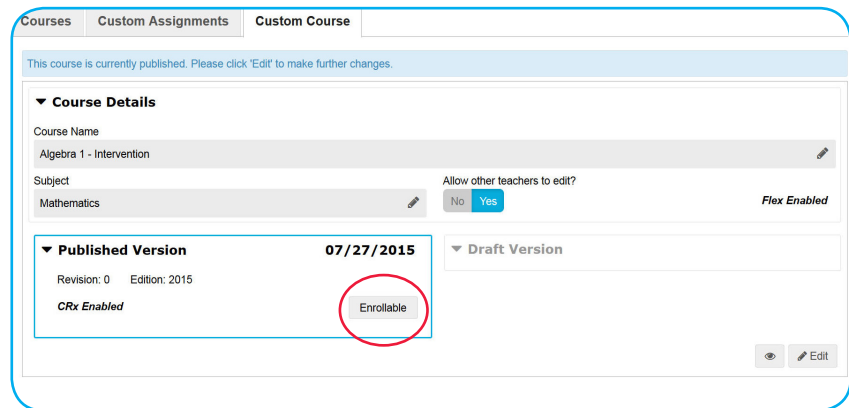
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Preview, **Validate**, and then **Publish**.



11

Click **Enrollable** to make this course available for student enrollment.



For additional details on customization and other features, visit our Training Resource page for videos and tutorials. Click the Help button at the bottom of your screen to start browsing training resources at any time.