

CURRICULUM OVERVIEW

Family and Community Services

Career and Technical Education Series



Table of Contents

FAMILY AND COMMUNITY SERVICES COURSE OVERVIEW	1
UNIT 1: INTRODUCTION TO FAMILY AND COMMUNITY SERVICES	1
UNIT 2: SOCIAL WORKERS	2
UNIT 3: MANAGEMENT AND PLANNERS	2
UNIT 4: THERAPISTS AND TREATMENTS SPECIALISTS.....	2
UNIT 5: EDUCATION AND CHILD CARE.....	2
UNIT 6: COURSE PROJECT, REVIEW, AND EXAM	3

Family and Community Services Course Overview

This course introduces applications within professions related to Family and Community Services. You will identify degree and credential requirements for occupations in this pathway and identify individual, social, historical, economic, and cultural context to increase awareness of family and community services. You will develop the abilities necessary to evaluate and identify a range of effective communication strategies and skills for establishing a collaborative relationship with others. You will also complete a variety of projects to apply your skills and knowledge. The course begins by introducing you to Family and Community Services, associated careers, and general requirements. The first unit requires you to investigate the skills required for many professions, including effective communication and critical thinking. The remaining units are divided among career fields. Each chapter begins with a lesson that discusses the general role of the professionals, their required skills and knowledge, educational requirements, employment opportunities, and salaries. The following lessons in each chapter then discuss various aspects of the career in greater detail.

- **Introduction to Family and Community Services:** In this first unit, students will explore introductory information needed to understand careers in Family and Community Services. It covers occupations, educational and skill requirements, hard and soft skills, and a review of organizational structures.
- **Social Workers:** This unit offers an overview of the profession of social work. It covers the types of careers, such as clinical, child and family, and health care. It also discusses certification requirements, workplace settings, and job roles.
- **Management and Planners:** This unit explores the requirements and roles of managers, planning aides, and eligibility interviewers as support personnel in Family and Community Services.
- **Therapists and Treatments Specialists:** The goals of the professionals who serve as therapists and treatment specialists are to change behaviors. In this unit, students will extend their knowledge of family and community services by learning about marriage and family therapists and correctional treatment specialists.
- **Education and Childcare:** When one thinks of an educator, the first thing that comes to mind is a schoolteacher. However, the profession provides a wide variety of career options such as professor, elementary, middle school, or high school teacher, lecturer, substitute teacher, special education teacher, teacher's aide, outreach educator, and preschool teacher. This unit is a general introduction into the careers of education and childcare and provides examples of duties and responsibilities associated with the careers.

Unit 1: Introduction to Family and Community Services	
Assignments	
Family and Community Services	1. Course Overview
	2. What are Family and Community Services?
	3. Basic Skill Set Analysis of Career Paths
	4. Project: Analyzing a Work Environment
	5. Employment Portfolios and E-portfolios
	6. Project: Developing a Personalized Employment Portfolio
	7. Quiz 1: Introduction and Basic Competencies
	8. Analysis and Comparison of Different Organizational Structures
	9. Project: Creating Your Own Organizational Structure
	10. Internal and External Influences on Organizations
	11. Project: Connecting Family and Community Services with Sustainability
	12. Professional Organizations, Resources, Certifications
	13. Quiz 2: Organizational Structure
	14. Special Project*
	15. Unit 1 Test
	16. Course Project Part 1: Seeking Career Advice*
	17. Glossary and Credits

Unit 2: Social Workers	
Family and Community Services	Assignments
	1. Social Workers
	2. Project: Presenting Social Work Careers
	3. Understanding Family Challenges
	4. Project: Determining Family Challenges and Advocacy Strategies
	5. Social Work Resources
	6. Quiz 1: Child, Family, and School Social Workers
	7. What is a Health Care Social Worker?
	8. Understanding Patient and Family Challenges
	9. Project: Understanding Family Challenges and Advocacy Strategies
	10. The Social Worker at Patient Discharge
	11. Project: Researching the Patient Discharge Process of a Local Hospital
	12. Quiz 2: Health Care Social Workers
	13. Special Project*
	14. Unit 2 Test
	15. Course Project Part 2: Interviewing a Child, Family, School, or Health Care Social Worker*
16. Glossary and Credits	

Unit 3: Management and Planners	
Family and Community Services	Assignments
	1. Social, Community, and Emergency Managers
	2. Community Programs and Services
	3. Project: Using a Logic Model to Improve a Community
	4. Disaster Preparedness
	5. Project: Preparing for a Local Disaster or Emergency
	6. Quiz 1: Social, Community, Emergency Managers
	7. Planning Aides and Eligibility Interviewers
	8. The Planning Process and Permit Applications
	9. Project: Planning an Ideal Community
	10. Client Benefits
	11. Project: Presenting Government Benefits and Assistance
	12. Quiz 2: Planning Aides and Eligibility Interviewers
	13. Special Project*
	14. Unit 3 Test
	15. Course Project Part 3: Interviewing a Manager, Planning Aide, or Eligibility Interviewer*
16. Glossary and Credits	

Unit 4: Therapists and Treatments Specialists	
Family and Community Services	Assignments
	1. Marriage and Family Therapists
	2. Therapy Topics
	3. Project: Responding to Bullying
	4. Advocacy, Ethical, and Legal Issues
	5. Project: Resolving Conflicts
	6. Quiz 1: Marriage and Family Therapists
	7. The Correctional Treatment Therapist
	8. Court Systems and Procedures
	9. Project: Presenting Court Procedures
	10. Juvenile Rehabilitation
	11. Project: Rehabilitating Juvenile Criminal Offenders
	12. Quiz 2: Probation Officer/Correctional Treatment Therapist
	13. Special Project*
	14. Unit 4 Test
	15. Course Project Part 4: Interviewing a Marriage and Family Therapist or a Correctional Treatment Specialist*
16. Glossary and Credits	

Unit 5: Education and Child Care	
Family and Community Services	Assignments
	1. The Role of an Educator
	2. Basic Duties of an Educator
	3. Project: Presenting the Roles of Your Role Model
	4. Effective Presentation Techniques
	5. Project: Instructing Students with Effective Presentation Techniques
	6. Quiz 1: Education
	7. The Childcare Specialist
	8. Age-appropriate Development Activities and Safety
	9. Project: Planning Developmentally Appropriate Activities
	10. Official Requirements and Qualifications for Childcare
	11. Project: Identifying and Remediating Safety Hazards to Children
	12. Quiz 2: Childcare
	13. Special Project*
	14. Unit 5 Test
	15. Course Project Part 5: Interviewing an Educator or Childcare Specialist*
16. Glossary and Credits	

Unit 6: Course Project, Review, and Exam	
F&CS	Assignments
	1. Course Project Part 6* 2. Review 3. Exam

(*) Indicates alternative assignment