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Introduction

Edgenuity's AP World Language Courses, provided through an integration by Middlebury, provide AP World Language students opportunities to demonstrate mastery of AP French and AP Spanish through a variety of assessment options. For these educators, the following provides important information on those speaking and writing assessments that are unique to the AP World Language offerings.

Student View

Throughout their AP World Language course, students will be asked to respond with writing assignments or speaking assignments to demonstrate mastery. These assignments must then be graded by the educator.

> **In the following example, you will see both a writing and speaking task within the same activity, although they can appear in separate activities.**
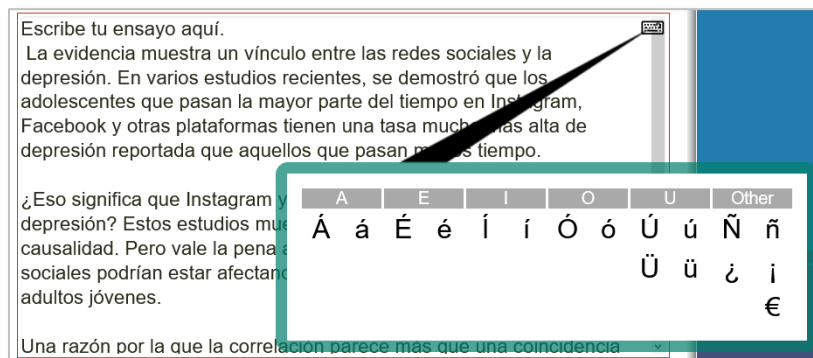
Writing Assignments

For writing assignments, students are given a box to type their responses. There are typically evaluation rubrics included in these assignments, providing guidance for students on what they should include in their responses.
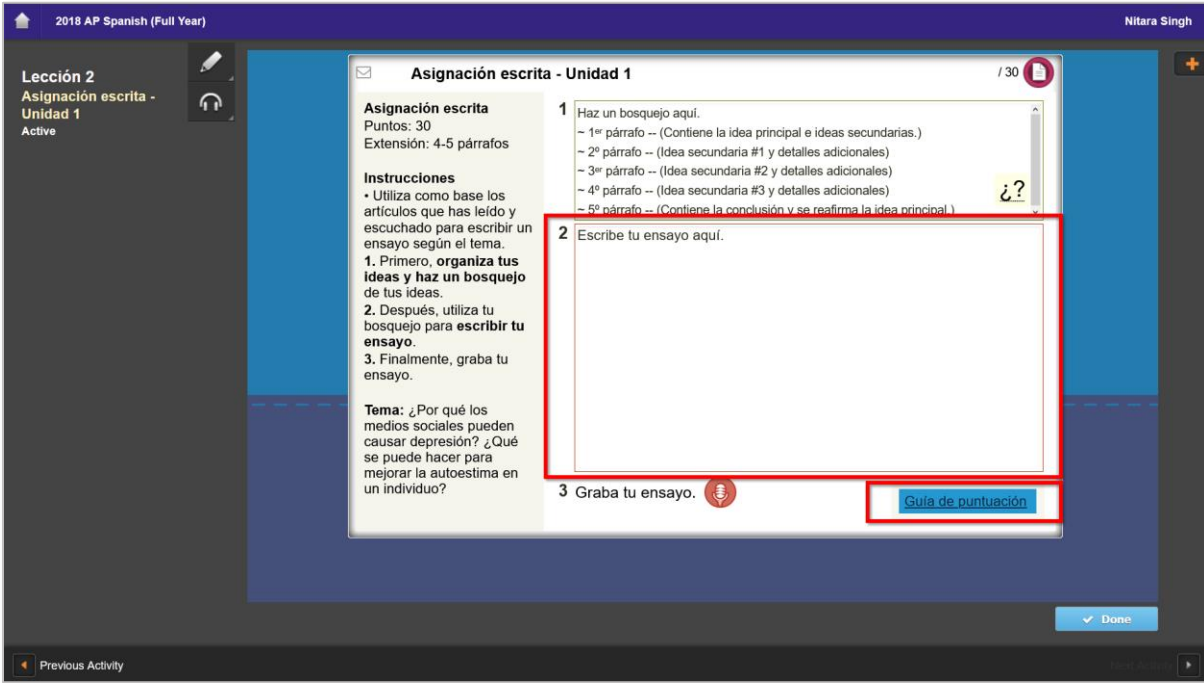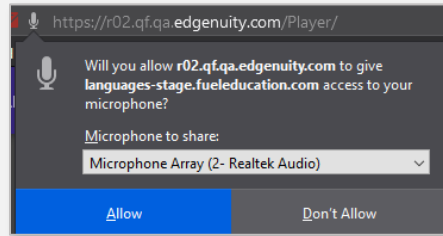

Students also have access to a special character keyboard as they write their responses. When they begin typing into the text box, the keyboard icon appears at the top right.

Speaking Assignments

> **For speaking assignments, the browser may request permission to record audio. Students should allow the recording to utilize this feature in their course.**
>
>

Recording audio is a simple process as shown here in these examples. To begin, click the red microphone and speak their response into their microphone. Click the stop button to save their recording. They can listen to their response and record again if needed. Once saved, the icon changes to a green play button.
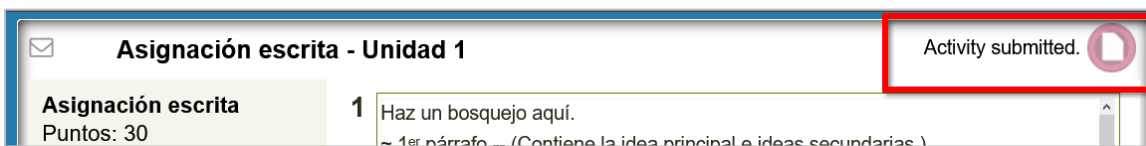

Submitting Assignments

As they complete their work, they must click the red submit button at the top right of the screen to officially record their responses.
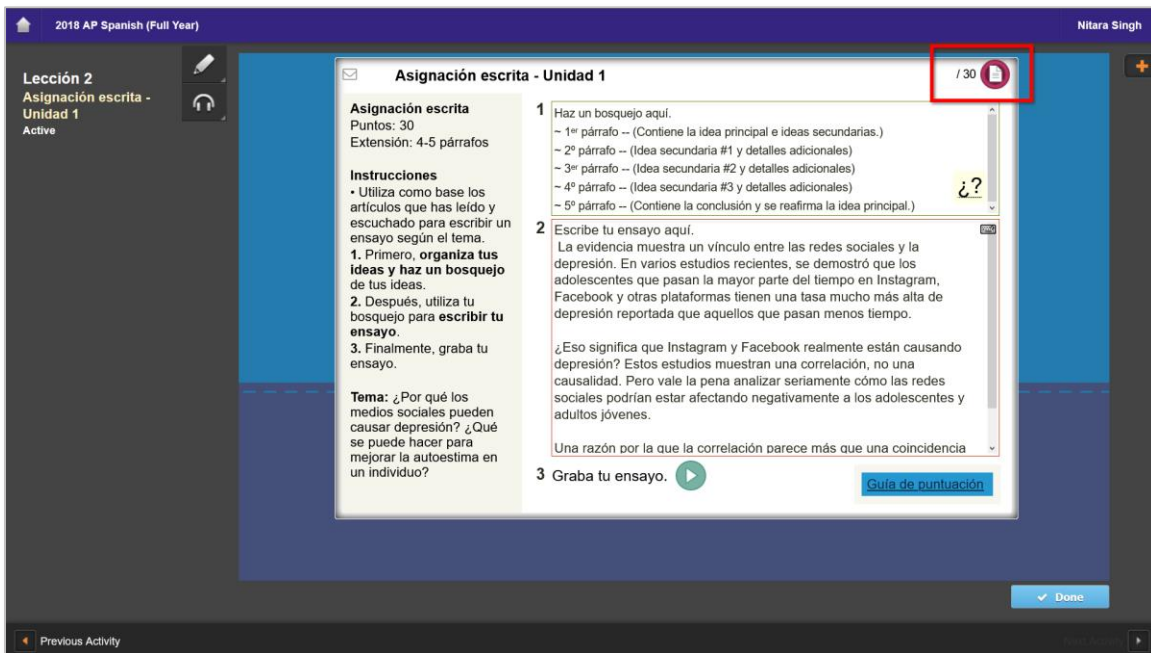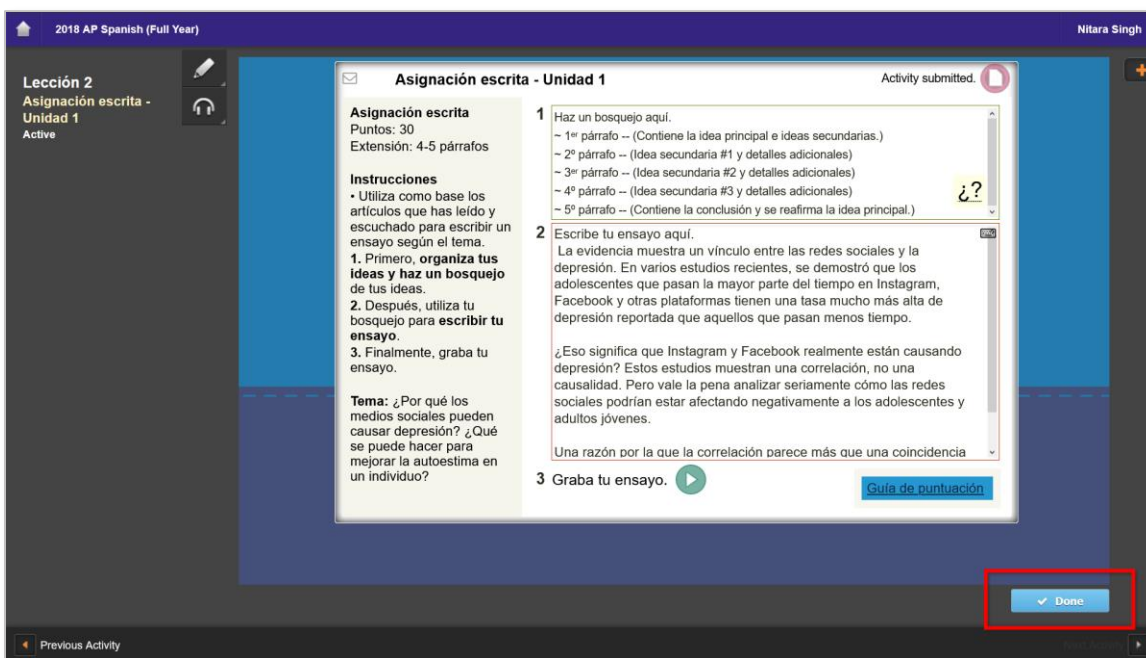
Once they click the red submit button, they will see the message "Activity submitted" letting them know their response(s) have been successfully saved for teacher grading.

To move to the next activity, students will click the blue **Done** button located at the bottom right of the screen.

Teacher Grading

Assignments that require an educator to assign a score create alerts for teachers on the Edgenuity Dashboard and also in the Edgenuity Gradebook. For simplicity, this guide will explain teacher grading using the Dashboard.

> **Learn more about the** Edgenuity Dashboard in our Help Center.
>
> **Learn more about the** Edgenuity Gradebook in our Help Center.

For both speaking and writing assignments, educators will start the grading process by clicking the alert on the Dashboard. Your Dashboard will likely have more data on it than what is shown in these examples.
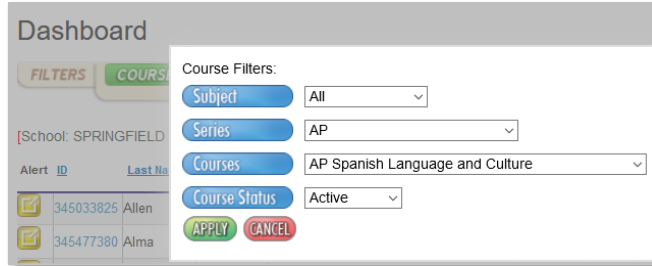
1. On the **Reports** tab, select **Dashboard**.
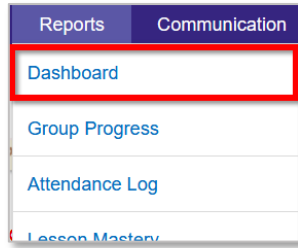
2. All the students are listed here with each class in which they are enrolled. **Filter** to see a particular set of students. With each filter, click **Apply**.

   We suggest using the Course filter and setting the **Series** to **AP**, then selecting your **course name** from the **Courses** dropdown menu.

3. Any student who has a yellow alert icon has an item for the teacher to grade. Click the **icon**.

4. Select **Review**.

5. Any activity needing action, **YES** is displayed under Action Required. **Click the row** to view the assignment to grade.

6. Click **View** at the bottom of the student's Gradebook screen.
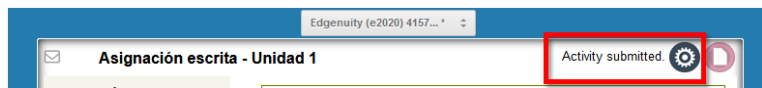
Scoring a Writing Assignment

1. In the grading window, click the dropdown located in the middle at the top of the screen to select the student.
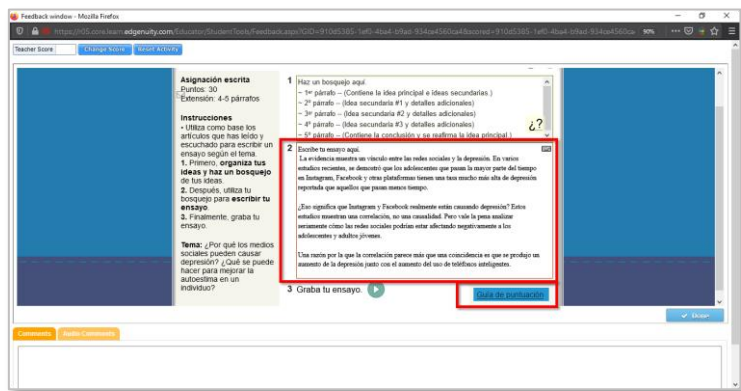
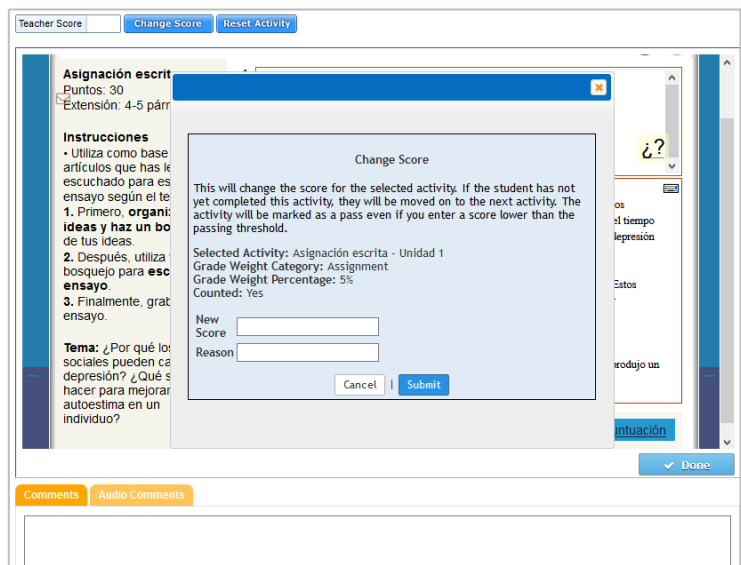   **This dropdown allows you to toggle between teacher view and student response.**
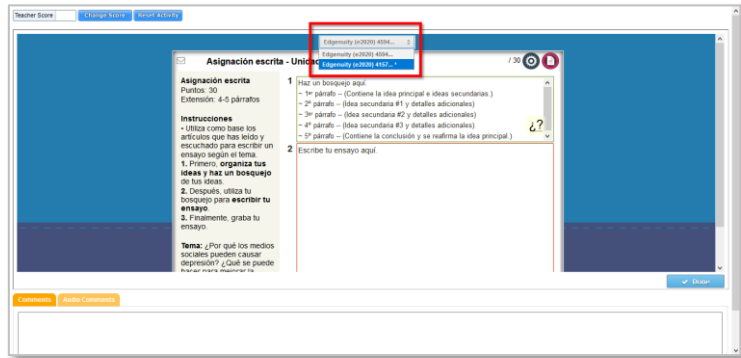
2. Validate that the student submitted the assignment correctly. You should see **Activity submitted.** in the top right.

3. Read through the student's response and determine the score you will assign. You also have access to the rubric at the bottom of the screen.

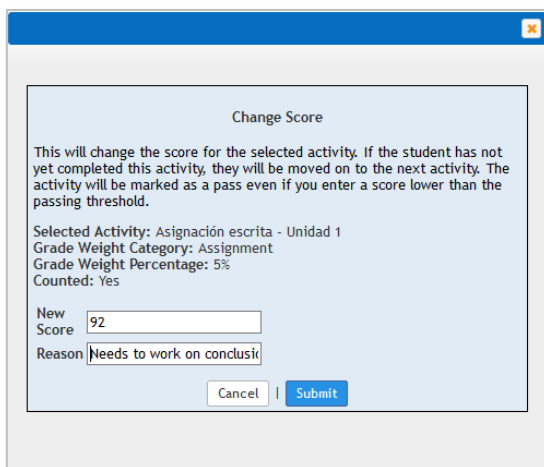4. At the top left, click the **Change Score** button.

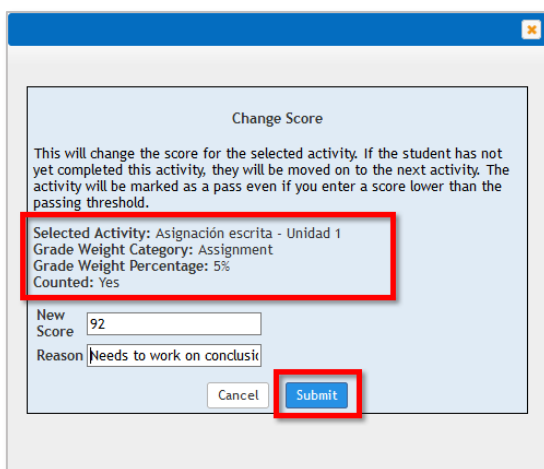5. In the **Change Score** window, type the score and if desired, enter a reason for assigning the score.

   This score should be a percentage earned out of 100%.

   The reason entered here will show up on the recent actions log for educators to view. It does not display to students.
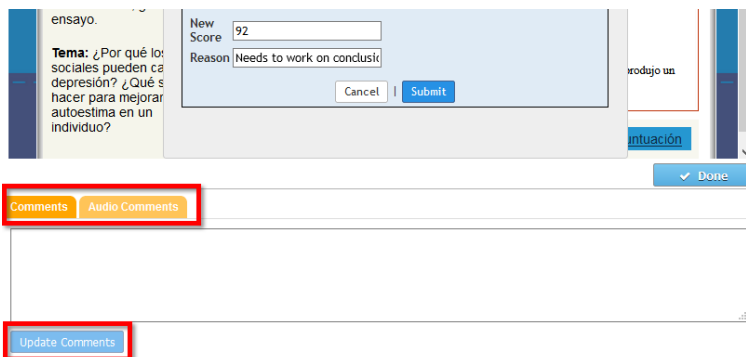

6. The grading window explains how the assigned score is calculated into the student's course grade. Click Submit to save the assigned score.

7. (Optional) You can leave a written and/or audio comment for the student, if desired. Then click Update Comments.

   The student will see the feedback alert the next time they go to their Course Map page. They can access the Course Map by clicking the course tile from the Home Page.


> **You can also leave written feedback that includes special, foreign language characters by using the ALT codes or by using the copy/paste method. Here is a guide of special characters.**

8. To exit the grading window, click the browser's **X**, or close icon.

Scoring a Speaking Assignment

1. In the grading window, click the dropdown located in the middle at the top of the screen to select the student.
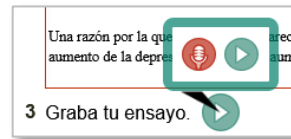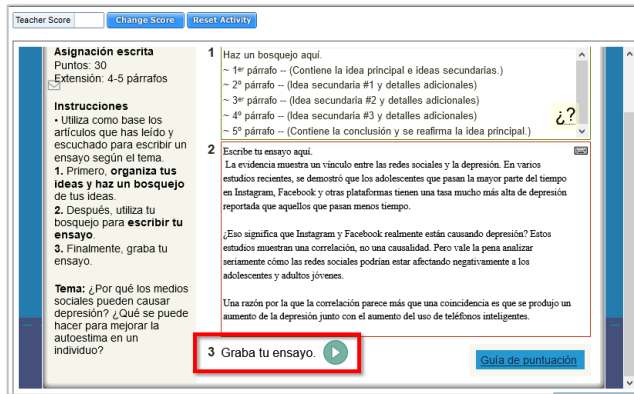
   This dropdown allows you to toggle between teacher view and student response.
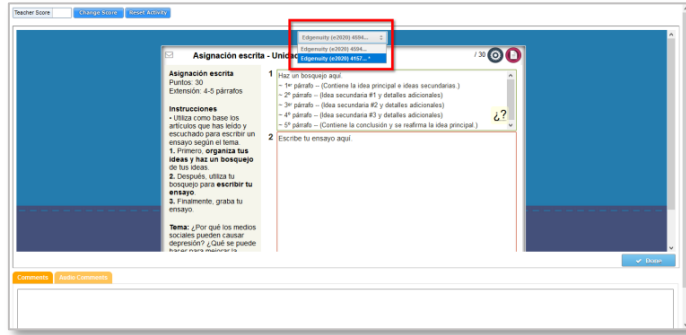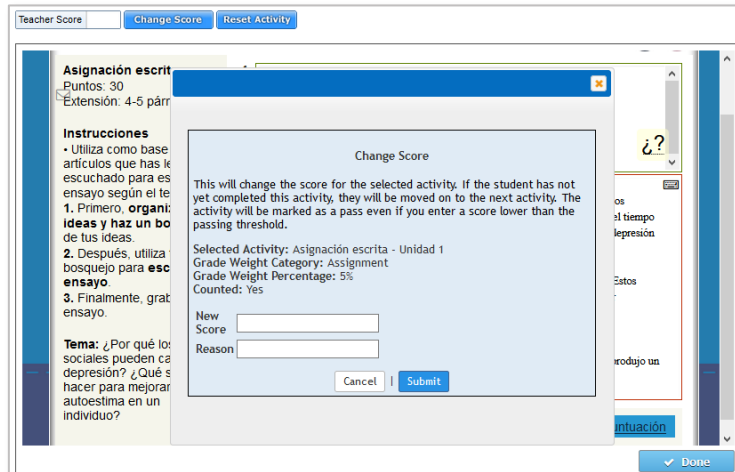
2. Validate that the student submitted the assignment correctly. You should see **Activity submitted.** in the top right.
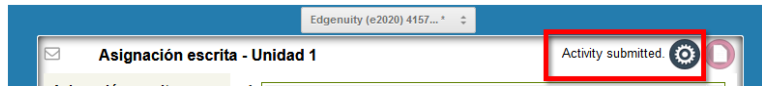
3. To assess the student's work, click the **play button** ▶, then click play again.

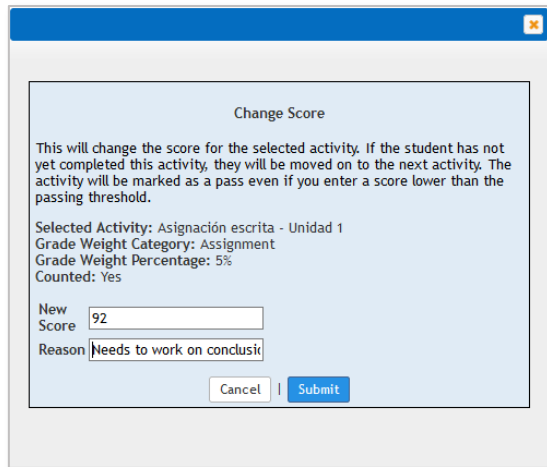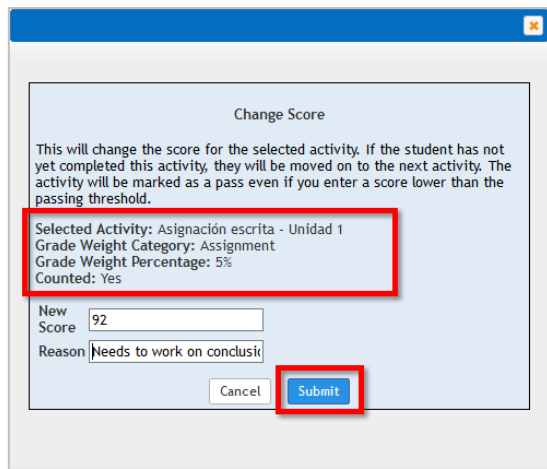4. At the top left, click the **Change Score** button.

5. In the **Change Score** window, **type the score** and if desired, enter a reason for assigning the score.

    This score should be a percentage earned out of 100%.

    The reason entered here will show up on the recent actions log for educators to view. It does not display to students.
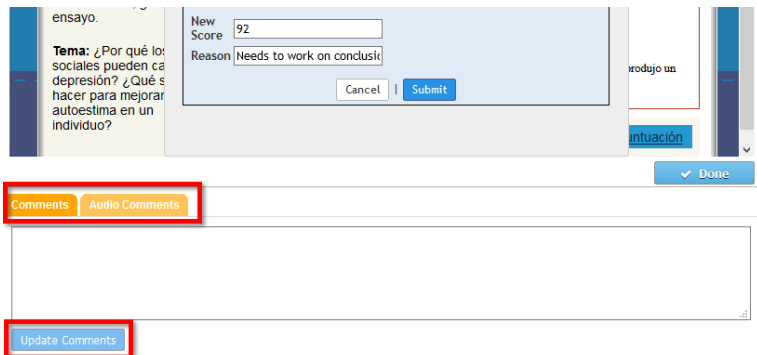
6. The grading window explains how the assigned score is calculated into the student's course grade. Click **Submit** to save the assigned score.

7. (Optional) You can leave a written and/or audio comment for the student, if desired. Then click **Update Comments**.

    The student will see the feedback alert the next time they go to their Course Map page. They can access the Course Map by clicking the course tile from the Home Page.

    You can also leave written feedback that includes special, foreign language characters by using the ALT codes or by using the copy/paste method. Here is a guide of special characters.

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