

Assignment Information

Purpose	Create a multimedia presentation to deliver a convincing argument.
Time	Approximately 20 minutes
Question	How can you create a clear and visually appealing multimedia presentation?
Summary	In this assignment, you will create a unified presentation that includes a title slide, an introduction slide, three main idea slides, and a conclusion slide.

Assignment Prompt

For this assignment, you will create a multimedia presentation in which you answer the following prompt: Who was the most important contributor to the Harlem Renaissance and why?

Assignment Instructions

Step 1: Gather materials and necessary information.

- Ask your teacher which presentation software you should use and where you should save your presentation as you work on it. For example, you may use Microsoft PowerPoint. Your teacher may also have specific guidelines about the file name you should use.

Step 2: Create your title slide.

- Begin by creating the title page. This page will help ensure you receive credit for your work, but it is not actually part of your speech.
- Include your presentation title, your name, your teacher's name, and the presentation due date on the title slide.
- Remember to save your work as you go by using the "Save" option of the program.

Presentation Title

Put Your Name Here

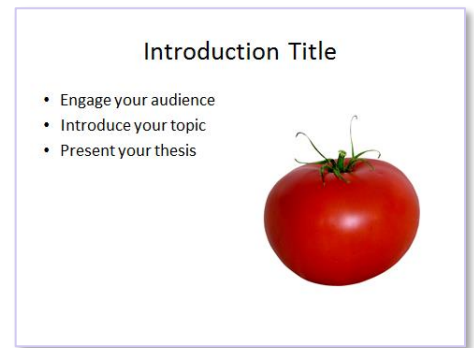
Put Your Teacher's Name Here

Put the Due Date Here

Student Guide

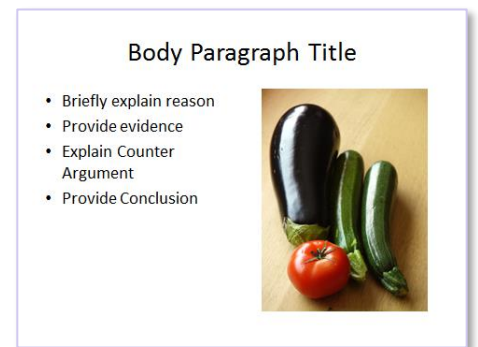
Step 3: Create your introduction slide.

- a) Create the second slide by clicking on the “New Slide” option (in the “Home” menu of PowerPoint). Keep in mind that you can right-click your mouse, click tabs, and use drop-down options to access other menus and tools.
- b) Create an introduction in the notes section below the slide. This text will serve as the script for your presentation.
- c) Use your script as a basis to create bullet points on your slide. Remember to engage your audience, introduce your topic, and present your thesis.
- d) Add an image or series of images to reinforce your argument. You can do this by using the “insert” tool. Ask your teacher for guidance if you need help finding appropriate images.
- e) Resize the images by clicking on the edge of each picture and using your mouse to drag the image to the desired size.
- f) When appropriate, add animations to the image and text by using your mouse to select the item you want to animate and using the “Animations” menu.
- g) Remember to save your work as you go by using the “Save” option.



Step 4: Create three body paragraph slides.

- a) Use the “New Slide” option to create three new slides, one for each body paragraph.
- b) Create notes that will act as the body of your presentation in the notes section below the slide.
- c) Use your script to create bullet points on each slide. Use what you have learned in the lesson to create effective bullet points that convey the essential parts of each body paragraph.
- d) Use the “Design” menu to change the look of the slide.
- e) Add an image or series of images to reinforce your argument. You can do this by using the “Insert” menu. Ask your teacher for guidance if you need help finding appropriate images.
- f) Resize the images by clicking on the edge of the image and using your mouse to drag the image to the desired size.
- g) When appropriate, add animations to the image and text by using your mouse to select the item you want to animate and using the “Animations” menu.
- h) Remember, using the button located on the right-hand side of the mouse is often the easiest way to access menus and options.
- i) Remember to save your work as you go by using the “Save” option.



Student Guide

Step 5: Create the conclusion slide.

- a) Use the “New Slide” option to create the conclusion slide.
- b) Create and place the conclusion text in the notes section below the slide.
- c) Use your script to create effective bullet points for the conclusion. Remember to restate your claim, briefly summarize, and end with a gripping conclusion.
- d) Use the “Design” menu to change the look of the slide.
- e) Add an image or series of images to reinforce your argument. You can do this by using the “Insert” menu. Ask your teacher for guidance if you need help finding appropriate images.
- f) Resize the images by clicking on the edge of the image and using your mouse to drag the image to the desired size.
- g) When appropriate, add animations to the image and text by using your mouse to select the item you want to animate and using the “Animations” menu.
- h) Remember, using the button located on the right-hand side of the mouse is often the easiest way to access menus and options.
- i) Remember to save your work as you go by using the “Save” option.

Conclusion Paragraph Title

- Restate your claim
- Briefly summarize
- End with a gripping conclusion



Step 6: Evaluate your presentation using the following checklist. When you can answer “yes” to all of the questions, you are ready to submit your presentation.

Yes	No	Evaluation Question
		Does your presentation use visuals effectively?
		Does your presentation present information in ways that will engage your audience?
		Does your presentation use language that is appropriate to your audience and format?
		Does your introduction slide capture the interest of the audience?
		Does your introduction slide have a brief statement about the issue?
		Does your introduction slide have a strong thesis statement that clearly states your claim?

Student Guide

		Does the body of your presentation have three body paragraph slides?
		Do the body paragraph slides introduce the topic of each body paragraph?
		Do the body paragraph slides provide supporting evidence in the form of details, statistics,

Step 7: Revise and submit your presentation.

- a) If you were unable to answer “yes” to all questions on the checklist, revise and save the presentation before submitting.
- b) Congratulations! You have created a multimedia presentation.
- c) Ask your teacher for further instructions about presenting your speech and multimedia presentation to an audience of your peers.